

MEETING MINUTES OF THE BOARD OF TRUSTEES

December 5, 2013 6:30-8:00 PM

Wood River Insurance

- I. A regular meeting of the Syringa Mountain School Board was held on December 5, 2013. Board Vice Chair Greg Bloomfield presided. The meeting was called to order at 6:40 PM due to technical difficulties. The following members were in attendance:

Greg Bloomfield, Vice Chair
Ben Rogers, Treasurer
Travis Scott
Phoebe Pilaro

The following guests were present:

Dr. Mary Gervase, Syringa Mountain School Administrator
Graham Whipple via conference call

- II. There was one Addition to the information Agenda-an update from Phoebe Pilaro on the Wood River Land Trust discussion.

III. Consent Agenda

- a. Approval of minutes from November 20th, 2013
- b. Approval of professional development request for Alliance for Public Waldorf Education Conference attendees Ben made motion, Travis seconded. Passed unanimously.
- a. Motion made by Ben Rogers to approve the consent agenda. Seconded by Travis Scott, and passed unanimously.

IV. Information Agenda

- a. Wood River Land Trust is continuing their discussion with the SMS Board to possibly use a 40,000 square feet section of their property which is contiguous with our property and located in the county to facilitate the placement of our animals. Additionally, the Wood River Land Trust is considering allowing us to lease the house and and/or offer us the right of first of refusal for that property. This update was provided by Phoebe Pilaro.
- b. Discussion with Architect Graham Whipple on preliminary site facility plan and priorities. Graham Whipple was requested by the Board to investigate two story

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structures to maximize space and minimize the footprint. The Board understands that this will require an additional expense of an elevator to be ADA compliant, but overall there may be substantial savings by reducing the number of buildings needing to be constructed. The Board requested Graham research any restrictions on height of building, easements, etc.

The Dec 19th date is an application deadline for January Design/Review Committee. Application has to be submitted a month in advance. Assuming approval in January, then we have a couple of months to finalize the details. Construction documents need to be complete to be submitted for building permit which also takes a couple of weeks. The goal would be to break ground the end April/ start of May depending on snow.

Additional work needs to be done by Graham and the Site Committee to submit the appropriate information for the Dec. 19th deadline including recommendations on exterior finishes. Graham requests that the Board have recommendations for exterior materials by Friday, December 13th.

Motion was made by Phoebe Pilaro for Architect Graham Whipple to continue preparations of the preliminary plans including design of a second story building to meet the December 19th deadline for the Design Review Committee. Ben Rogers seconded the motion. Motion passed unanimously.

- c. Set Board meeting calendar for 2014. Regular SMS Board meetings will be held the first and third Thursdays of the month for 2014.
- d. Discussion and suggestions provided for the proposed public meeting format for December 18th.

V. Public Comments: During this portion of the meeting the following questions/concerns were proposed:

Interest in where gardens and animals will be placed on the property; What are our plans for continuing to teach the sustainability curriculum; what other sites have we considered using such as the existing private school site for the farm and garden curriculum the first year; would the Board consider an additional architect to advise on healthy building practices; suggestion to keep all trees cleared on the property for use later with the gardens, etc; there is potential to have gardens operational as the school opens; suggestion to obtain a larger greenhouse similar to the one existing at

the private school so that classes can be held in it and because it is designed to be used year round; suggestion to contact Sage School for information on temporary structures..

- VI. Travis Scott made the motion to adjourn the meeting. Ben Rogers seconded; motion passes unanimously. Meeting adjourned at 8:30 PM.
- VII. Next board meeting date: December 12th, 2013 Board Retreat 5:00-8:00 PM Wood River Insurance

Marketing/PR Committee update follows.

PR Update submitted by Laurie Wertich:

1. The website is done. Thank you Phoebe for underwriting the cost of it. We can continue to tweak and refine it in the future, but for now I think we can feel confident that we have good information out there. (I've created a "manual" for managing the site and will train whoever wants to learn--always nice to have back-ups in place!)
2. Our big non-profit ad was in the special section of the paper today.
3. Press release is ready to go out to all media outlets regarding our event on 12/18.
4. Our upcoming event is on the calendar of both papers.
5. Everything else PR-wise continues---newsletter, FB, blog, promotion, etc.
6. We'd love some blog posts from each of you if you have a topic you want to put out there. It can be short and sweet and I'll edit it for you, so don't get hung up on the details.