**BOARD WORK SESSION MINUTES**

**March 19, 2014 7:00-8:30 PM**

**As approved April 17, 2014**

1. A regular meeting of the Syringa Mountain School Board was held on March 19, 2014. Board Chair Greg Bloomfield presided. The following members were in attendance:

Greg Bloomfield, Chair

Ben Rogers, Treasurer

Travis Scott

Dr. Scott McLean

Phoebe Pilaro was absent.

The following staff were present:

Dr. Mary Gervase, Syringa Mountain School Acting Director

1. The Meeting was called to order at 7:00 PM.
2. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda

Dr. Gervase requested that addition of an agenda item to amend the approved professional development request for Kim John Payne. Greg Bloomfield made the motion to amend the agenda. Travis Scott seconded the motion. The motion passes unanimously.

1. Work Session Agenda
   1. School calendar. The proposed SMS calendar mirrors the BCSD calendar in all but three areas: SMS has added an additional week prior to the start of the school year and an additional two weeks after the close of the school year for professional development. Additionally SMS has designated a full week for Thanksgiving break rather than the two days BCSD allows. The Board directed Dr. Mary Gervase to continue to pursue a relationship with BCSD on possible transportation collaborations including a petition to the district Board of Trustees.
   2. School hours. The Board will wait to see the outcome of a possible collaboration with the BCSD on transportation before setting school hours. Without collaboration, it is recommended the school start and end 30 minutes after Alturas Elementary School and 30 minutes after the start of the work day, (8:00 AM) for the surrounding businesses. There was discussion about the feasibility of staggering start times but it was felt this would be an undue hardship on families with multiple children. There was a discussion about the street signs SMS is being required to fund. . Petition the district with a request. Check on transportation number for our school from state. Run the calendar by the staff if possible.
   3. Get a sign for door for board meetings. Input from staff on the calendar.
   4. Policies 3000 Students. Discussion. Dr. Mary Gervase See Travis notes.
   5. Building Permit. Discussion. Greg Bloomfield. Need to complete building permit application. $3200 fees. Impact fees not due until we open and know how many students we have. Approximately $23,000 for 165 students. Credit if and when we move within the city. Act as though we were a public entity. Mary will keep the official documents for the building permit. Vitalink came in under their original estimate.
   6. Multiage Kindergarten. Discussion. Dr. Mary Gervase. Motion made by create two K with only 5 years olds in it and we accept children who are on the waiting list…continue to fill slots till up to capacity. Due to the law. Greg seconds it. Passes unanimously.
   7. Development discussion-Dr. Scott McLean. Development budget. Building the school versus running the school. Set goals for what we want to raise. Enhance the school. Or do we need to hire someone for this sooner rather than later. Develop lists of donors. Donors would include all families, providing a list of people who might be interested in helping fund Waldorf. Bring list of possible donors to next Board meeting. Identify who we want to approach.

One time opportunity to capture parents who have been paying private tuition. Commit to three years at 50%. Separate mailing for TMS donor list.

Razor’s Edge software…..

Development director for capital campaign to build and purchase.

What do we need to raise every year…donor page for website…Ask before school starts…1st appeal letter before school year starts….April is the last payment

* 1. Nomination of Paul Bates to SMS Board. Ben Rogers made the motion to nominate Paul Bates to serve on the Syringa Mountain School Board. Travis Scott seconded the motion. The motion passes unanimously. Board meeting with staff right after contracts issued.
  2. The Board reviewed and discussed the agendas for the next two Board meetings. April 17 is a work session devoted to a discussion of salary and hiring recommendations. The April 24th meeting will replace the canceled April 3rd meeting and will be a regular Board session with an action agenda. Greg Bloomfield made the motion to set these agendas for the next two Board meetings. Ben Rogers seconded the motion. The motion passes unanimously.
  3. Dr. Gervase requested an increase in the professional development funds allocated to bring Kim John Payne to our community in October, 2014 from the original amount of $3000 to $4000. This new amount will include an additional seminar that will be offered to all Blaine County educators as part of the state-wide designated in-service days. Ben Rogers made the motion to increase the budget to bring Kim John Payne to our community. Travis Scott seconded the motion. The Board discussed continuing to try to recoup some of the costs through admission fees and fundraising. The motion passes unanimously.

1. Old Business
2. The Board reviewed the Bylaw changes from the March 5th meeting. With approval of the attorney, these Bylaws now are in place.
3. Board Chair Greg Bloomfield administered the oath of office to Dr. Scott McLean.
4. New Business
   1. Request for funds for up to $700 estimate to build chicken coop.
   2. Quigley Farms initiative. Sustainability Committee waiting for permission to get started.
   3. Hiring a school leader sooner rather than later.
5. Executive Session as Authorized by Idaho Code 67-2345b for personnel issues or other identified legitimate reasons as identified by Open Meeting Law. None scheduled at this time.
6. Next board meeting date: April 17, 2014 Motion to close Scott. Travis. Passes unanimously.
7. Adjournment of March 19, 2014 Board Meeting

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 67-2345.