

## BOARD MEETING AGENDA

Mar. 14, 2016, 5:00 – 7:00 PM Syringa Mountain School

Facilitator/Time Keeper: Bobbi Filbert, Minutes: Svea Grover

Attending: Randy Flood, Phoebe Pilaro, Greg Bloomfield by Phone,

Agenda Item	Time	Presenter	Topic
<b>I. Verse</b>	<b>5:00</b>		<i>The heart of the Waldorf method is the conviction that education is an art-it must speak to the child's experience. To educate the whole child, his heart and will must be reached as well as his mind. -Rudolf Steiner</i>
<b>II. Public Comment-3 minutes per person. Permission of the Chairman of the Board to speak.</b>	<b>5:10</b>	Public	Miles Teitge: Advocating for the Garden program. Asking for 12 hours per week fall & spring.
<b>III. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda</b>	<b>5:20</b>	Randy	Task
<b>IV. Consent agenda</b> <b>a. Approval of Feb. 24, 2016 Board Meeting Minutes</b>	<b>5:25</b>	Randy	No modifications needed – Question of adding part time students – will add to April Agenda Phoebe motioned to approve minutes from Feb. 24th, Randy 2 <sup>nd</sup> . All in favor – Approved.
<b>V. Old Business</b> <b>a. Financial Update</b>	<b>5:30</b>	Sandy	Report: Checking account expenses hand out. Currently 75,000 in the bank – we will make April payroll. Small chunk from the state arrives in May, rest of funding will need to come from fundraising. Needing \$200,000 still.
	<b>5:40</b>	Helene	<ul style="list-style-type: none"> <li>Report: Thanks to everyone's help, we reached 100% participation! Will be celebrating with popcorn /PJ party at snack break.</li> <li>Hoedown: Raffle ticket sales – asking kids to sell 10 tickets each. Restaurant &amp; Wellness options...raised \$17,000 last year, hoping for</li> </ul>

<p><b>b. Development Update</b></p>			<p>more this year. Class that sells the most, skate party at Sun Valley, 2<sup>nd</sup> place Gymnastics party. Event tickets \$50 each /\$95 couple. Sponsorship packages. Tickets on sale after Spring Break. Event April 30<sup>th</sup>. Silent auction in need of items – contact Helene.</p> <ul style="list-style-type: none"> <li>• Grants – given a \$10,000 matching grant – have received \$1000 toward that. We have a year to match and the offer.</li> <li>• Next grant cycle in May - Helene applying for as many as possible as they become available.</li> <li>• Outreach Committee – Ellie Gilbreath and other parents working on enrollment from the community.</li> <li>• Phoebe working on a few contacts as well.</li> <li>• Several names thrown out by those present -Lisa Webster, Mary Anne Whitcomb, Ann Christiansen, etc... Kate woods?</li> </ul>
<p><b>c. Cost Proposal for storage area to code</b></p>	<p>5:50</p>	<p>Directors</p>	<p><b>Decision:</b> Any conversation with Lita West about capital improvements? Randy will follow up. This could be the best option to be able to pay for this. Greg &amp; Randy talked about subleasing TMS and holding 6<sup>th</sup> grade off site. Bobbi feels min. we need to take care of is the HVAC and replacing door. Phoebe feels we should negotiate with Ms. West for a more advantageous lease. Lease to own etc... Julie will also look into additional spaces that are closer that we may be able to lease here in the industrial neighborhood. Other ideas: portable building, greenhouse....</p> <p><b>Action steps:</b> 1. Copy of lease to Julie &amp; she will discuss option to talk with another realtor through her. Randy will discuss with Julie on next steps. 2. April 20<sup>th</sup> – need a plan as to how to get the minimum completed before school begins. Proposal to board.</p>
<p><b>VI. New Business</b></p> <p><b>a. Swearing in of new board members</b></p>	<p>6:00</p>	<p>Greg</p>	<p>Discussion/vote: Amy Jonas, Jessica Banks, Stephanie O’Neill - this will be a temporary appointment until the Annual Meeting in August. At that point, all</p>

<p><b>b. Summer Camp Proposal</b></p>	<p><b>6:10</b></p>	<p><b>Crystal England</b></p>	<p>new members will be elected by the parent body. Christina VanDerMeulen will wait until August to potentially join.                      Oath of office administered: to Amy Jonas, Jessica Banks, Stephanie O’Neill.                      Phoebe Motioned to accept the preceding members: No Discussion:                      Roll Call Vote:                      Amy Jonas: Greg: yes, Phoebe, yes, Randy, Yes, Bobbi, yes                      Jessica Banks: Greg: yes, Phoebe, yes, Randy, Yes, Bobbi, yes                      Stephanie O’Neill: Greg: yes, Phoebe, yes, Randy, Yes, Bobbi, yes</p> <p><b>Report/ vote:</b> Crystal England – proposing a plan to being a pilot 6 week summer camp program. Crystal would like to be camp coordinator/garden coordinator. Would need to hire 3 counselors.                      Outline: Waldorf /garden experience 9-4 camp with care to 5:30. \$200 per week. Ages: 5-7 – 3 weeks, ages 7-9, 2 weeks, last week 8-10 year olds.                      Potential profit: \$18,000</p> <ul style="list-style-type: none"> <li>• Questions: Liability? We believe we are covered but will double check.</li> <li>• Children with special needs? Julie believes that since summer camp would be a separate program, we would not be tied to same requirements as if it were after school care. Julie will check with the state to be sure.</li> <li>• Would run under SMS as a separate program where funds are tracked.</li> <li>• Would need a minimum number of students - offer promotional discount to enroll early....or higher price after.</li> <li>• Excursion off campus at least once per week using bus system</li> <li>• With TMS not operating a summer camp, we see an opening.</li> <li>• Concerned about who would be leading groups if this is to be a recruiting tool.</li> <li>• Hiring committee would hire the staffing</li> </ul> <p>Randy made a motion to promote a summer camp. Bobbi seconded.                      Discussion? All in favor – yes. No opposed. Greg abstained.</p>
<p><b>c. Federal Monitoring</b></p>	<p><b>6:25</b></p>	<p><b>Mende/Svea</b></p>	<p>Since we take federal funds for Title I and Title II funds we were held to a federal monitoring process. Sandy, Svea &amp; Mende submitted many documents to the State on Feb. 23<sup>rd</sup>. We then met with Michelle Taylor from SDE on</p>

<p><b>d. Charter Commission – Charter renewal conference call</b></p>	<p><b>6:35</b></p>	<p><b>Mende</b></p>	<p>March 10, 2016 for a site visit. Charter Commission oversees our school, and the SDE work more on technical assistance and that we are complying with state &amp; federal fund use restrictions. Learned many things going through the process. Were very complimentary with many of our processes and procedures!</p> <p>We are up for Charter Renewal next year. Process actually begins this spring. The commission looks at various data – financial, academic, operations... They have concerns regarding our academic scores, enrollment, our financial status and high need for fundraising &amp; our high employee turnover. There are many measures the commission is concerned with – one will be the Panorama survey coming in April. This is a 360 degree survey of parents, students, staff...</p> <ul style="list-style-type: none"> <li>• We will be submitting optional data July 15<sup>th</sup>. We have additional academic progress monitoring tool that we will be submitting – showing benchmarks and hopefully then progress. Aims Web, SORT, Slossen etc...</li> <li>• Wanted us to address staff turnover – commission wants to see data, not antidotal evidence. Needing a 3<sup>rd</sup> party to conduct exit interviews</li> <li>• Fiscal plan for solvency – want to see a concrete plan for the future for our financial status. This, the board would be responsible to create plan.</li> <li>• Bobbi feels we need a board work session to discuss and plan response for the fiscal and employee turnover concerns.</li> <li>• Mende will need to have time to compile all information prior to June 30<sup>th</sup>.</li> <li>• Exit interviews should be conducted in May – Julie sent a list of potential 3<sup>rd</sup> party who could help with the exit interviews. Julie would recommend Julie Ann Fischman - she is our social worker here at SMS but still considered a neutral party. Erin Buell also willing to be a part of the process,</li> <li>• <b>Amy Benson</b> will contact Julie Fischman to being the process.</li> <li>• <b>Work session: Wed. April 13<sup>th</sup> 5pm for board to discuss fiscal solvency and employee retention.</b></li> </ul>
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<p>e. <b>Calendar survey</b></p>	<p><b>6:45</b></p>	<p><b>Svea</b></p>	<p>Survey sent out to the parent body to gage parent interest in calendar options or the 2016-17 school year. What the importance is of being aligned with BCSD, opinions on length of spring break, start and stop dates. We received 88 responses. Will ask teachers at this Wed. meeting and report back to the board. Will vote on this April 13<sup>th</sup></p>
<p>f. <b>7000 -8000 series Board Policy review and new policies for Federal Monitoring requirements</b></p>	<p><b>6:55</b> <b>7:05</b> <b>7:15</b></p>	<p><b>Mende/Svea</b></p>	<p>7000 – Sandy went over policies and made general modifications and eliminated irrelevant policies. Randy motioned to approve the 7000 board policies. Phoebe 2<sup>nd</sup>. All in favor of approving – Greg, Bobbi, Randy, Phoebe. Yea. New board members abstained. 8000 – adjusted healthy recommendations to be more general. Updated our emergency protocols to what we are actually using. Kept templates of emergency situations. Phoebe motioned to approve the 8000 series – Randy 2<sup>nd</sup>. All in favor - Greg, Bobbi, Randy, Phoebe. Yea. New board members abstained</p>
<p>g. <b>Executive Session as Authorized by Idaho Code 67-2345b for personnel as identified by Open Meeting Law</b></p>			<p>Federal Monitoring policies: Homeless enrollment policies, homeless dispute policy, extended reading program, school parent involvement plan for Title 1., Asking for approval of above policies as emailed previously – Bobbi motioned to approve policies – No discussion - All approved. All in favor - Greg, Bobbi, Randy, Phoebe. Yea. New board members abstained</p> <p>Vote to go into Executive session: Executive Session as Authorized by Idaho Code 67-2345b for personnel as identified by Open Meeting Law. Randy so moved.: Randy Flood, Jessica Banks, Greg Bloomfield, Bobbi Filbert, Phoebe Pilaro all present. Discussed new looping cycle - Mende represented Directors recommendations for class teacher positions next year –</p> <p>Bobbi motioned to come out of executive session: Phoebe 2<sup>nd</sup>. Roll call</p>

			Randy made a motion to approve the staffing recommendations made during executive session., 2 <sup>nd</sup> , Bobbi.: Roll call – Randy yes, Phoebe, yes, Bobbi yes, Amy yes, Greg, yes. Jessica abstained.
	<b>8:45p m</b>		Phoebe motioned to adjourn the meeting, Bobbi 2 <sup>nd</sup> . All in favor – none opposed. Meeting adjourned.
<b>VII.</b>	<b>Next Board Meeting Date: Apr. 13 2016 5pm</b>	<b>Work Session</b>	
<b>VIII.</b>	<b>Adjournment of Mar. 14, 2016 Board Meeting</b>		

*\*Anyone wishing to address the Board must complete a "Request to Appear before the Board" form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us. Legal Reference: I.C. Section 33-512(11) and section 67-2345.*

## SMS BOARD CALENDAR 2016

MONTH	DATE	COMPLTE?	AGENDA ITEM
JULY	7/	ongoing	STRATEGIC PLAN
AUGUST			BOARD ROLES AND COMMITTEES REVIEWED/ELECTED, REVIEW AUDIT RESULTS
SEPTEMBER	9/16	ongoing	BOARD SELF EVALUATION, GOAL SETTING, FUNDRAISING PLAN
OCTOBER	10/21	complete	REVIEW 2000 POLICIES
NOVEMBER	11/11	complete	REVIEW 3000 POLICIES
DECEMBER	12/16	Complete	REVIEW 4000 POLICIES
JANUARY	1/20	Complete	REVIEW 5000 POLICIES, SCHEDULE AUDIT, DIRECTOR EVALUATION BEGINS
FEBRUARY			

This agenda is subject to change. Please call 208-806-2880 for further information.

MARCH		
APRIL		
MAY		
JUNE		

REVIEW 7000, 8000 POLICIES, STRATEGIC PLAN

REVIEW 9000 POLICIES, STAFF HIRING

MONITOR STUDENT ACHIEVEMENT, REVIEW PROGRAM, PUBLISH PROPOSED BUDGET

ANNUAL BUDGET MEETING, ANNUAL REVIEW OF BYLAWS

**Student Count: 127**

**School Calendar:**

**February:**

Feb. 1: Enrollment period opens

Feb. 9: Wake Up Hailey hosted at SMS

Feb. 10/11: Ski /skate days

Feb. 12: No students – teacher training Feb.11<sup>th</sup> pm - Feb. 14<sup>th</sup> am

Feb. 15: Presidents' day holiday – no school

Feb. 18: All school Parent Education Night 6pm

Feb. 23: All FEDERAL MONITORING DOCUMENTS DUE

Feb. 24: SMS Board Meeting

**March:**

**Mar. 2: Open House – current and new students & families invited Mar 3-4: Parent Teacher conferences**